

# Tentative Schedule: UTM Thesis Template Workshop

---

Time	Activity
9:00 AM - 9:30 AM	Breakfast & Tea ☕
9:30 AM - 09:45 AM	Welcome Remarks & Workshop Overview Introduction to the Trainer, workshop objectives, importance of thesis formatting, and expected outcomes
09:45 AM - 10:30 AM	Overview of UTM Thesis Guidelines & Formatting Requirements
10:30 AM - 11:00 AM	Introduction to UTM Thesis Template (Microsoft Word & LaTeX)
11:00 AM - 12:00 PM	Hands-on Session: Navigating & Customizing the Template
12:00 PM - 12:30 PM	Common Formatting Issues & Best Practices
12:30 PM - 1:00 PM	Hands-on Session: Finalizing the Thesis Formatting
1:00 PM - 1:30 PM	Q&A Session & Troubleshooting
1:30 PM - 2:00 PM	Lunch & Networking